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|  | **C:\Users\Sydnie\Documents\BCUK\Intern Scheme\Images\intern-scheme-bubble.png** |

**Due Diligence Form**

**September 2018 Intake**

**Privacy Notice**

The information in the Due Diligence Form will be processed by the Scheme Co-ordinator. Due Diligence forms will be stored in the Biblical Counselling UK Intern Scheme Dropbox folder and shared in a secure manner with the Executive Director, Senior Administrator and Executive Committee of Biblical Counselling UK and the Scheme Mentors for the purposes of assessing applications and administering the Scheme.

Due Diligence forms of candidates who accept a place on the Scheme will be deleted after two years, at the end of the Scheme or at the request of an Intern upon leaving the Scheme, if sooner. Due Diligence forms of unsuccessful candidates will be deleted in September 2018.

Please complete this form by typing in the spaces indicated

**To be completed by the senior pastor of the applicant’s church**

Please complete this form by typing in the spaces indicated

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| --- | --- |
| Name of applicant | Click here to enter text. |
| Name of church | Click here to enter text. |
| Your name | Click here to enter text. |
| Your position | Click here to enter text. |
| Your email address | Click here to enter text. |

We require churches participating in the Intern Scheme to carry out an enhanced DBS check before the applicant commences ministry. Please tick the relevant box below:

|  |  |
| --- | --- |
|  | We have already carried out an enhanced DBS check on the applicant |
|  | We will carry out an enhanced DBS check on the applicant before the applicant commences ministry |

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| Do you have any concerns about behaviour now or in the past which might raise questions about this person’s suitability for this type of ministry? |
| Click here to enter text. |

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| Where relevant, please comment on the support of the applicant’s immediate family for them undertaking biblical counselling ministry. |
| Click here to enter text. |

1. Save this document as a “.docx” document with the following filename:  
     
   [applicant’s surname]\_[applicant’s first name]\_[DD].docx]  
     
   For example: Smith\_John\_DD.docx
2. Email this document together with the Application form to:  
     
   **amanda@biblicalcounselling.org.uk**